

**MINUTES**  
**FORMAL MEETING OF CITY COUNCIL**  
Diamondhead, Mississippi  
Council Chambers, City Hall  
November 4, 2014  
6:00 pm CST

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I. Call to Order – Mayor Schafer called the meeting to order at 6:02 p.m. CST

1. Invocation – Councilmember Lopez

2. Pledge of Allegiance – Councilmember Rech

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3. Roll Call –

Present: Mayor Schafer, Councilmembers Lopez, LaFontaine, Knobloch, Sislow and Rech.

Absent: None

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4. **Confirmation or Adjustment of the Agenda Order** – Councilmember LaFontaine moved, seconded by Councilmember Lopez, to accept the Agenda Order with the following adjustments:

II. Presentation Agenda

1. d. Address to by Tony Wayne Ladner, Hancock County District V Supervisor

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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II. **Presentation Agenda**

1. Council Comments

- a. The next regularly scheduled Council Meeting will be held at 6:00 p.m. CST on November 18, 2014 in Council Chambers located at 5000 Diamondhead Circle
- b. City Hall will be closed November 11, 2014 in observance of Veteran's Day
- c. City Hall will be closed November 27 and 28, 2014, December 24 and 25, 2014 and January 1 and 2, 2015 as authorized by Proclamation of the Governor
- d. "Blessing of the Classics" Recap – Mark Duffy, Committee Chairman, provided at post-event update. He thanked the Mayor, Council, staff and fellow committee members for their support and efforts in making this year's event a success.

2. City Manager's Report

- a. **2014-3246**: Presentation-Proposed Amendment to Zoning Ordinance – Fences Article 9.8 I – Public Hearing will be held at the November 18<sup>th</sup> City Council Meeting.

Councilmember Knobloch moved, seconded by Councilmember Sislow to move forward with advertising and holding of the public hearing for proposed amendment to Zoning Ordinance – Fences Article 9.8 I

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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**Paving:**

Warren paving has begun paving the streets identified in my last report of October 21<sup>st</sup>. Paving will be completed either late this week or sometime next week depending on weather.

After paving is complete the Public Works department will be beginning street painting and markings.

**Drainage work beside City Hall:**

Bids for City Hall drainage will be opened November 5<sup>th</sup>.

**Permit fees:**

A survey of permit fees from other cities and counties in our area of the state is being conducted. Those results will be shared when the analysis is complete.

**Workshop with key consultants and department directors and staff.**

There will be an informal meeting later this week with Dr. French of The Stennis Institute of Government at MSU to formulate an agenda for a full day workshop with the Mayor and Council. The date has not yet been determined. I will ask for a range from Dr. French and coordinate with all involved.

CITY HALL WILL BE CLOSED NEXT TUESDAY, NOVEMBER 11<sup>TH</sup> IN OBSERVANCE OF VETERAN'S DAY.

Captain Al Hermann provided the police department report for the month of October.

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3. Public Comments on Agenda Items

John E. Roundtree addressed the Mayor and Council regarding the "Blessing of the Classics."

Mr. Roundtree relayed dissatisfaction with event on behalf of local business.

**I. Policy Agenda**

1. Approval of Minutes – October 21, 2014

Councilmember LaFontaine moved, seconded by Councilmember Knobloch to approve October 21, 2014 Formal Meeting Minutes

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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2. Resolutions:

- a. **2014-3248:** Resolution 2014-115 – Amend variance application fee from \$500 to \$100

Councilmember Lopez moved, seconded by Councilmember LaFontaine to adopt Resolution 2014-115 thereby amending the fee for application and review process for a variance from \$500 to \$100

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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3. Other Actions

- a. **2014-3244**: Budget Amendment FY2015-001-140-1 and 2015-151-000-1 for CDBG Grant Award and reserve for maintenance of improvements

Councilmember Rech, seconded by Councilmember Sislow, to approve Budget Amendments FY2015-001-140-1 and FY2015-151-000 relating to the 2014 CDBG matching grant award and maintenance funds for ADA improvements required therein

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- b. **2014-3245**: Declaration of surplus property with disposition by intergovernmental transfer to the City of Waveland

Councilmember LaFontaine moved, seconded by Councilmember Lopez, declare 4-wooden hanging wall cubbies surplus and to proceed with inter-governmental transfer of same to the City of Waveland to include the following surplus items:

- 4-wooden hanging wall cubbies
- 12- wooden folding chairs (school-type)
- 2 – matching Shaw-Walker file cabinets
- 18- metal frame/plastic seat chairs with desk attachments

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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- c. **2014-3247**: Discussion of Town Green Holiday Celebration

Councilmember LaFontaine introduced for discussion the upcoming Town Green Holiday Celebration scheduled for December 5<sup>th</sup>. The Mayor questioned whether the event was a proper function of government. General consensus of the Council was City Manager Reed has authority to move forward with the event based on budget appropriations and discussions during budget workshops as well as previous City Council Meetings. Attorney Tindell suggested the event would be a discretionary activity by the City Council.

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## **II. Routine Agenda**

1. Docket of Claims (Claim #DKT150978 thru DKT151008)

Councilmember Rech moved, seconded by Councilmember Sislow, to approve the Docket of Claims (Claim #DKT150978 thru DKT151008)

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

2. Net Payroll, including benefits and taxes, October 29, 2014 - \$33,245.94

3. Document(s) for acceptance into the Official Minutes
  - a. Hancock Bank/Whitney Bank MS Collateral Pool

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**III. Public Comments on Non Agenda Items- None**

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**EXECUTIVE SESSION**

Councilmember Lopez moved, seconded by Councilmember LaFontaine, to enter into closed session at 6:43 p.m. CST to determine the necessity for an Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

Councilmember LaFontaine moved, seconded by Councilmember Knobloch, to enter into Executive Session for matters relating to potential litigation and potential economic development.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

Councilmember Sislow moved, seconded by Councilmember Lopez, to come out of Executive Session.

Ayes: Lopez, LaFontaine, Knobloch, Rech, Sislow and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

The motion carried and the regular meeting reconvened at 7:26 p.m. CST.

**IV. Adjourn/Recess**

At 7:27 p.m. CST Councilmember Lopez moved, seconded by Councilmember Sislow, to adjourn.

Ayes: Lopez, LaFontaine, Rech, Sislow, Knobloch and Mayor Schafer. Nays: None. Absent: None.

**MOTION CARRIED UNANIMOUSLY**

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Thomas E. Schafer, IV  
Mayor

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Kristin Ventura  
City Clerk